

# REGISTERING RESIDENCE AND APPLYING FOR A RESIDENCE CARD



## APPLICABLE ONLY FOR UK NATIONALS AND UNTIL 31 DECEMBER 2020

This checklist is designated only for UK nationals who register their residence in Slovakia and apply for issuance of a Residence Card for the first time and who do so before 31 December 2020.

Please check if you have all the following documents required when registering your residence and applying for a Residence Card:

- Valid passport**
- Two colour photographs (3 × 3.5 cm)**
- Completed application form.** There are various types of forms. You should select the relevant one depending on your situation, depending on how long you have lived in Slovakia and depending on whether you opt for the EU or non-EU Residence Card.
  - If you opt for the EU Residence Card, use [this form](#)
  - If you opt for the non-EU Residence Card and have lived in Slovakia for less than 5 years, use [this form](#)
  - If you opt for the non-EU Residence Card and have lived in Slovakia for more than 5 years, use [this form](#)

**If you use the online booking system,** it will automatically generate your application form, which you should print out. Even if you use the [online booking system](#), we advise bringing both completed forms to the Foreign Police, as these may be two different types of forms.

- Completed special form,** specifying whether you opt for the EU or non-EU Residence Card. How to complete this [special form](#) is explained in our [guide](#).
- Document confirming your right of residence in Slovakia.** This may be one of the following, depending on your situation:
  - Written promise of employment or confirmation of employment
  - Trade Licence
  - Confirmation from school or university and a document confirming sufficient financial means
  - Document confirming sufficient financial means and a document on health insurance
  - Affidavit certifying that you are continuously looking for work
  - Document proving the family relation or the duly attested, durable relationship with the UK national or Union citizen whom you are accompanying or joining in Slovakia and their Registration Certificate proving they have registered residence in Slovakia

**Financial means** may be demonstrated by e.g. a bank account balance confirmation issued and stamped by your bank, your credit card, or cash. The minimum required amount to demonstrate as a one-off lump sum at the Foreign Police depends on your situation, e.g. 214.83 EUR (for a single person), 364.70 EUR (for a couple) or 462.78 EUR (for a couple with one child). These amounts apply until 30 June 2021.

**If you have lawfully resided in Slovakia continuously for more than 5 years**, you no longer need to submit a document confirming your right of residence. Instead, you submit a document proving your lawful and continuous residence in Slovakia longer than 5 years.

- Document on accommodation.** This may be one of the following, depending on your situation:
  - Affidavit about ownership of a property (if you own property)
  - Tenancy (lease) agreement with the owner or the user of the property and documentation of eligibility to use the property if it is a tenancy agreement with the user of the property
  - Affidavit of a natural person or a legal entity about the provision of accommodation and documentation of eligibility to use the property if it is an affidavit of the user of the property
  - Confirmation from an accommodation facility (e.g. a hotel, hostel)
- Optional fee(s).** We advise to pay 3.00 EUR for sending the Residence Card to your address in Slovakia and 24.50 EUR for a fast-track issuance of the Residence Card within 2 working days, instead of the standard 30 days. Fees at the Foreign Police are paid in form of electronic fee stamps (eKolok), which may be bought directly at the Foreign Police Department through a vending machine, or at a post office. The fees may be paid in cash or with a card.

All signatures in affidavits and tenancy agreements must be [notarized](#).

All documents issued abroad must be officially authenticated (apostille or superlegalization) and translated to Slovak by a [certified translator](#).

## QUESTIONS OR HELP NEEDED?

In case you have questions about this checklist, please get in touch:



**Helpline: +421 908 342 340**



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